

## **St. Clair Housing Commission Regular Meeting**

Jan 17, 2023 at 9:00 AM EST to Jan 17, 2023 at 10:00 AM EST  
400 S. Third Street, St Clair Michigan 48079

### **Agenda**

#### **Roll Call**

##### **Present:**

President Paul Wade, Vice President Candace Nagel Commissioner(s): Kent Bacon, Gretchen Cosner and David Gillis

##### **Also:**

Executive Director, James A. Dewey, Financial Manager Suzanne Ward, Program Operations Manager Pam Moses, and Program Assistant Specialist Anne Landschoot

##### **Absent:**

None

#### **I. Public Comment for items listed on the Agenda**

- Please limit your comments to one time 5 minute speaking opportunity for only items listed on this agenda

#### **II. Approval of Agenda**

#### **III. Approval of the Minutes of the Regular Commissioner Meeting**

##### **A. Minutes of the Regular Commissioner Meeting**

- November 15, 2022
- No Meeting held in December 2022

#### **IV. Communication**

- PHAS Score FYE 06/2022

#### **V. Financial Reports**

##### **A. Balance Sheet and Budget vs. Actual Expenses**

1. October 2022
2. November 2022

##### **B. Public Housing General Fund Cash Disbursement and Wire Transfer**

###### **1. SCHC Cash Disbursement**

1. November 2022
2. December 2022

## **2. SCHC Wire Transfer**

1. November 2022
2. December 2022

## **C. Section 8 Cash Disbursement**

### **1. Section 8 Cash Disbursements**

1. November 2022
2. December 2022

## **VI. Unfinished Business**

- None

## **VII. New Business**

### **A. Miscellaneous**

- 1. Phase 2 Strategic Planning - Review to Set New Goals/Input on Policy Changes**
- 2. Phase 3 Strategic Planning - Review and propose a new 5-year Capital Fund Plan**

### **B. Resolution**

- None

### **C. Travel and Training**

- None

### **D. Contracts:**

1. Pest Control Amendment No. 1
2. Lardner Elevator Company

### **E. Report of the Director**

#### **1. Report of the Director - January 2023**

#### **2. Quarterly Report**

##### **a. Five (5) Year Goal Achievement Quarterly Review - (March, June, September, December 2022)**

- December 2022 report to be reviewed

#### **3. Monthly Vacancy Report**

- December 1, 2022
- January 1, 2023 - 100% occupied as of 01/02/2023

## **VIII. Public/Tenant Comments for items NOT listed on the agenda**

- Limited to ONE TIME speaking opportunity per person
- For the record, please announce your name and apartment number prior to speaking
- Your time limit will begin after you announce your name and apartment number

- Ms. Landschoot has been instructed to track the five (5) minute timeframe and will notify the Board of Commissioners when this time has expired
  - We must enforce this to ensure that everyone has an opportunity to speak and we can complete the necessary business of the agenda on a timely fashion
- Thank you for your cooperation!!!!

**IX. Board Members or Director Comments**

**X. Adjournment**

- Next meeting scheduled February 21, 2023 at 9:00 AM