

St. Clair Housing Commission Regular Meeting

Mar 21, 2023 at 9:00 AM EDT to Mar 21, 2023 at 10:00 AM EDT
400 S. Third Street, St Clair Michigan 48079

Agenda

Roll Call

Present:

President Paul Wade, Vice President Candace Nagel Commissioner(s): Kent Bacon, Gretchen Cosner and David Gillis

Also:

Executive Director, James A. Dewey, Executive Deputy Director Tyrone Charles II, Program Operations Manager Pam Moses, and Program Assistant Specialist Anne Landschoot

Absent:

None

I. Public Comment for items listed on the Agenda

- Please limit your comments to one time 5 minute speaking opportunity for only items listed on this agenda

II. Approval of Agenda

III. Approval of the Minutes of the Regular Commissioner Meeting

- Public Hearing Minutes
- Regular Meeting Minutes

IV. Communication

- None

V. Financial Reports

A. Balance Sheet and Budget vs. Actual Expenses

B. Public Housing General Fund Cash Disbursement and Wire Transfer

1. SCHC Cash Disbursement

2. SCHC Wire Transfer

C. Section 8 Cash Disbursement

1. Section 8 Cash Disbursements

D. CFP (Capital Fund Project) Obligation/Expenditure Status (E-LOCC)

VI. Unfinished Business

None

VII. New Business

A. Miscellaneous

- None

B. Resolution

- 1. Resolution No. 2023-01 Public Housing Admission and Continued Occupancy**
- 2. Resolution No. 2023-02 Section 8 Administration**
- 3. Resolution No. 2023-03 No Trespassing Policy**
- 4. Resolution No. 2023-04 EIV System Security Policy**
- 5. Resolution No. 2023-05 2023 Annual PHA Plan**

C. Travel and Training

- None

D. Contracts:

1. TMA Electric

2514 Chestnut Street

Port Huron MI 48060

COST: Romex \$18,800.00

Cable \$19,800.00

Service: Supply and install new hardwired smoke alarms for 62 apartments

E. Report of Committees

1. PNA Committee

F. Report of the Director

1. Report of the Director

2. Quarterly Report

- a. Five (5) Year Goal Achievement Quarterly Review - (March, June, September, December 2023)**

3. Monthly Vacancy Report

- As of March 1, 2023 the complex is 100% occupied.

VIII. Public/Tenant Comments for items NOT listed on the agenda

- Limited to ONE TIME speaking opportunity per person
 - For the record, please announce your name and apartment number prior to speaking
 - Your time limit will begin after you announce your name and apartment number
 - Ms. Landschoot has been instructed to track the five (5) minute timeframe and will notify the Board of Commissioners when this time has expired
 - We must enforce this to ensure that everyone has an opportunity to speak and we can complete the necessary business of the agenda on a timely fashion
- Thank you for your cooperation!!!!

IX. Board Members or Director Comments

- Reappointment interest for Ms. Candace Nagel - expires 06/2023

X. Adjournment

- Next meeting scheduled April 18, 2023 at 9:00 AM