

St. Clair Housing Commission Regular Meeting

Nov 14, 2023 at 9:00 AM EST to Nov 14, 2023 at 10:00 AM EST
400 S. Third Street, St Clair Michigan 48079

Agenda

Roll Call

Present:

President Paul Wade, Vice President Candace Nagel Commissioner(s): Kent Bacon, Grethen Cosner and David Gillis

Also:

Executive Director, James A. Dewey, Program Operations Manager Pam Moses, and Program Assistant Specialist Anne Landschoot

Absent:

None

I. Public Comment for items listed on the Agenda

- Please limit your comments to one time 5 minute speaking opportunity for only items listed on this agenda

II. Approval of Agenda

III. Approval of the Minutes of the Regular Commissioner Meeting

- October 17, 2023 Regular Meeting

IV. Communication

- None

V. Financial Reports

A. Balance Sheet and Budget vs. Actual Expenses

- September 2023

B. Public Housing General Fund Cash Disbursement and Wire Transfer

1. SCHC Cash Disbursement

- October 2023

2. SCHC Wire Transfer

- October 2023

C. Section 8 Cash Disbursement

- October 2023

D. CFP (Capital Fund Project) Obligation/Expenditure Status (E-LOCC)

VI. Unfinished Business

- None

VII. New Business

A. Miscellaneous

- Phase 1 Strategic Planning - Review of last five year goals

B. Resolution

- None

C. Travel and Training

- None

D. Contracts:

- None

E. Report of Committees

1. PNA Committee

- None

F. Report of the Director

1. Report of the Director

2. Quarterly Report

a. Five (5) Year Goal Achievement Quarterly Review - (March, June, September, December 2023)

- Due in December

3. Monthly Vacancy Report

- As of November 1, 2023

VIII. Public/Tenant Comments for items NOT listed on the agenda

- Limited to ONE TIME speaking opportunity per person
- For the record, please announce your name and apartment number prior to speaking
- Your time limit will begin after you announce your name and apartment number
- Ms. Landschoot has been instructed to track the five (5) minute timeframe and will notify the Board of Commissioners when this time has expired
- We must enforce this to ensure that everyone has an opportunity to speak and we can complete the necessary business of the agenda on a timely fashion
Thank you for your cooperation!!!!

IX. Board Members or Director Comments

X. Adjournment

- Next meeting scheduled December 12, 2023 at 9:00 AM