

# St. Clair Housing Commission Regular Meeting

Jan 16, 2024 at 9:00 AM EST to Jan 16, 2024 at 10:00 AM EST  
400 S. Third Street, St Clair Michigan 48079

## Agenda

### Roll Call

#### Present:

President Paul Wade, Vice President Candace Nagel, Commissioner(s): Kent Bacon, Gretchen Cosner and David Gillis

#### Also:

Executive Director, James A. Dewey, , and Program Assistant Specialist Anne Landschoot

#### Absent:

Deputy Executive Director/Legal Corporate Counsel Gregory T. Stremers

### I. Public Comment for items listed on the agenda

- Please limit your comments to one time 5 minute speaking opportunity for only items listed on this agenda

### II. Approval of Agenda

### III. Approval of the Minutes of the Regular Commissioner Meeting

#### A. Minutes of the Commissioner Meetings

- SCHC December Regular Commissioner Meeting Minutes

### IV. Communication

- None

### V. Financial Reports

#### A. Balance Sheet and Budget vs. Actual Expenses

- November 2023

#### B. Public Housing General Fund Cash Disbursement and Wire Transfer

##### 1. SCHC Cash Disbursement

- December 2023

##### 2. SCHC Wire Transfer

- December 2023

#### C. Section 8 Cash Disbursement

- December 2023

#### D. CFP (Capital Fund Project) Obligation/Expenditure Status (E-LOCC)

## **VI. Unfinished Business**

- None

## **VII. New Business**

### **A. Miscellaneous**

- Phase 3 Strategic Planning
  - Review and propose a new 5-Year Capital Fund Plan

### **B. Resolution**

- None

### **C. Travel and Training**

- None

### **D. Contracts:**

- None

### **E. Report of Committees**

#### **1. PHA Committee**

- No update

### **F. Report of the Director**

#### **1. Report of the Director**

#### **2. Quarterly Report**

##### **a. Five (5) Year Goal Achievement Quarterly Review - (March, June, September, December 2024)**

- Due in March 2024

#### **3. Monthly Vacancy Report**

## **VIII. Public/Tenant Comments for items NOT listed on the agenda**

- Limited to ONE TIME speaking opportunity per person
- For the record, please announce your name and apartment number prior to speaking
- Your time limit will begin after you announce your name and apartment number
- Ms. Landschoot has been instructed to track the five (5) minute timeframe and will notify the Board of Commissioners when this time has expired
- We must enforce this to ensure that everyone has an opportunity to speak and we can complete the necessary business of the agenda on a timely fashion  
Thank you for your cooperation!!!!

## **IX. Board Members or Director Comments**

## **X. Adjournment**

- Next meeting scheduled February 20, 2024 at 9:00 AM