

St. Clair Housing Commission Regular Meeting

Apr 16, 2024 at 9:00 AM EDT to Apr 16, 2024 at 10:00 AM EDT
400 S. Third Street, St Clair Michigan 48079

Agenda

Roll Call

Present:

President Paul Wade, Vice President Candace Nagel, Commissioner(s): Kent Bacon, Gretchen Cosner and David Gillis

Also:

Executive Director, James A. Dewey, Executive Deputy Director/Legal Counsel Gregory T. Stremers, Financial Manager Suzanne Ward and Program Assistant Specialist Anne Landschoot

Absent:

None

I. Public Comment for items listed on the Agenda

- Please limit your comments to one time 5 minute speaking opportunity for only items listed on this agenda

II. Approval of Agenda

III. Approval of the Minutes of the Regular Commissioner Meeting

A. Minutes of the Commissioner Meetings

- SCHC March Regular Commissioner Meeting Minutes

IV. Communication/Presentation

- None

V. Financial Reports

A. Balance Sheet and Budget vs. Actual Expenses

- February 2024

B. Public Housing General Fund Cash Disbursement and Wire Transfer

- March 2024

1. SCHC Cash Disbursement

- March 2024

2. SCHC Wire Transfer

- March 2024

C. Section 8 Cash Disbursement

- February 2024

D. CFP (Capital Fund Project) Obligation/Expenditure Status (E-LOCC)

VI. Unfinished Business

- None

VII. New Business

A. Miscellaneous

1. Financial Review by Suzanne Ward

Presenter: Suzanne Ward Financial Manager

2. Commissioner Kent Bacon term expiration 06/30/2024

- Discussion of term renewal for an additional 5 years

B. Resolution

- None

C. Travel and Training

- None

D. Contracts:

- None

E. Report of Committees

- None

F. Report of the Director

1. Report of the Director

2. Quarterly Report

a. Five (5) Year Goal Achievement Quarterly Review - (March, June, September, December 2024)

- June 2024

3. Monthly Vacancy Report

- As of April 1, 2024 the complex is 100% full

VIII. Public/Tenant Comments for items NOT listed on the agenda

- Limited to ONE TIME speaking opportunity per person
- For the record, please announce your name and apartment number prior to speaking
- Your time limit will begin after you announce your name and apartment number
- Ms. Landschoot has been instructed to track the five (5) minute timeframe and will notify the Board of Commissioners when this time has expired
- We must enforce this to ensure that everyone has an opportunity to speak and we can complete the necessary business of the agenda on a timely fashion
Thank you for your cooperation!!!!

IX. Board Members or Director Comments

- **Adjournment** Next meeting scheduled May 21, 2024 at 9:00 AM