

# St. Clair Housing Commission Regular Meeting

Port Huron Housing Commission

Tuesday, November 12, 2024 at 9:00 AM EST to Tuesday, November 12, 2024 at 10:00 AM EST

400 S. Third Street, St Clair Michigan 48079

## Agenda

### Roll Call

#### Present:

President Paul Wade, Vice President Candace Nagel, Commissioner(s): Kent Bacon, Gretchen Cosner and William Klieman

#### Also:

Executive Director, James A. Dewey, Deputy Executive Director/Legal Counsel Gregory T. Stremers and Program Assistant Specialist Anne Landschoot

#### Absent:

None

### I. Public Comment for items listed on the agenda

- Please limit your comments to one time 5 minute speaking opportunity for only items listed on this agenda

### II. Approval of Agenda

- Changes:
- Additions:

### III. Approval of the Minutes of the Regular Commissioner Meeting

October 15, 2024 Meeting Minutes

### IV. Communication/Presentation

- None

### V. Financial Reports

**A. Balance Sheet and Budget vs. Actual Expenses - September**

**B. Public Housing General Fund Cash Disbursement and Wire Transfer**

**1. SCHC Cash Disbursement - October**

**2. SCHC Wire Transfer - October**

**C. Section 8 Cash Disbursement- October**

- 15 Checks with 15 payments
- 16 Direct Deposits with 21 payments

**D. CFP (Capital Fund Project) Obligation/Expenditure Status (E-LOCC)**

## **VI. Unfinished Business**

- None

## **VII. New Business**

### **A. Miscellaneous**

- 1. 2025 Commissioner Calendar review and approval**
- 2. Strategic Planning - Review of current five (5) year Goals**

### **B. Resolution**

- None

### **C. Travel and Training**

- None

### **D. Contracts:**

- None

### **E. Report of the Director**

### **F. Monthly Vacancy Report**

- As of November 1, 2024 100% occupied

### **G. Quarterly Report**

- None

- 1. Five (5) Year Goal Achievement Quarterly Review - (March, June, September, December)**

- **Due December 2024**

## **VIII. Public/Tenant Comments for items NOT listed on the agenda**

- Limited to ONE TIME speaking opportunity per person
- For the record, please announce your name and apartment number prior to speaking
- Your time limit will begin after you announce your name and apartment number
- Ms. Landschoot has been instructed to track the five (5) minute timeframe and will notify the Board of Commissioners when this time has expired
- We must enforce this to ensure that everyone has an opportunity to speak and we can complete the necessary business of the agenda on a timely fashion  
Thank you for your cooperation!!!!

## **IX. Board Members or Director Comments**

## **X. Adjournment**

- Next meeting scheduled December 10, 2024 at 9:00 AM