



# St. Clair Housing Commission Regular Meeting

Port Huron Housing Commission

Tuesday, January 20, 2026 at 9:00 AM EST to Tuesday, January 20, 2026 at 10:00 AM EST

400 S. Third Street, St. Clair Mi 48079

## Agenda

### Roll Call

#### Present:

President Paul Wade, Vice President Candace Nagel, Commissioner(s): Kent Bacon, Mary Kelly and William Klieman

#### Also:

Executive Director, James A. Dewey, Deputy Executive Director Shannon King and Program Assistant Specialist Anne Landschoot

#### Absent:

None

### I. Public Comment for items listed on the agenda

- Please limit your comments to one time 5 minute speaking opportunity for only items listed on this agenda

### II. Approval of Agenda

- Changes:
- Additions:

### III. Approval of the Minutes of the Regular Commissioner Meeting

- December Meeting Minutes

### IV. Communication/Presentation

- None

### V. Financial Reports

#### A. Balance Sheet and Budget vs. Actual Expenses FYE (Fiscal Year End) June 2026

- November 2025 Report

#### B. Public Housing General Fund Cash Disbursement and Wire Transfer

- November 2025

##### 1. SCHC Cash Disbursement

- December 2025

##### 2. SCHC Wire Transfer

- December 2025

#### C. Section 8 Cash Disbursement

- December 2025
  - 12 checks with 12 payments
  - 18 Direct Deposits with 23 payments

## **D. CFP (Capital Fund Project) Obligation/Expenditure Status (E-LOCC)**

### **VI. Unfinished Business**

- None

### **VII. New Business**

#### **A. Miscellaneous**

##### **1. Strategic Planning - Review of Capital Fund Plan**

#### **B. Resolution**

- None

#### **C. Travel and Training**

- None

#### **D. Contracts:**

- None

#### **E. Report of the Director**

#### **F. Monthly Vacancy Report**

- January 2, 2026 Vacancy Report
- 100% occupied

#### **G. Quarterly Report**

##### **1. Five (5) Year Goal Achievement Quarterly Review - (March, June, September, December)**

- Due in March 2026

#### **H. Open Discussion**

##### **1. Property Manager Position**

##### **2. Volunteer Transfer of Section 8 Voucher**

### **VIII. Public/Tenant Comments for items NOT listed on the agenda**

- Limited to ONE TIME speaking opportunity per person
- For the record, please announce your name and apartment number prior to speaking
- Your time limit will begin after you announce your name and apartment number
- Ms. Landschoot has been instructed to track the five (5) minute timeframe and will notify the Board of Commissioners when this time has expired
- We must enforce this to ensure that everyone has an opportunity to speak and we can complete the necessary business of the agenda on a timely fashion  
Thank you for your cooperation!!!!

### **IX. Board Members or Director Comments**

### **X. Adjournment**

- Next meeting scheduled February 17, 2026 at 9:00 AM